

NutNet Authorship:

Create a shared google docs spreadsheet to hold author contributions

1. log in to google docs (<https://docs.google.com>).
2. click red “Create” button and choose “from template.”
3. Template gallery will open. Click on tab labeled "Public Templates" then search “NutNet” in the search box at the top of the page.
4. Find the template called “NutNet collaborative authorship” and click “Use this template”
5. Add your author information (name, institution, email, check contribution boxes)
6. Share with co-authors:
 - i. click blue “share” button on top right
 - ii. copy & paste “Link to share” into email sent to opt-in collaborators.
7. Track information: as revision of manuscript progresses you should double-check that indicated participation is accurate
8. Submit as appendix: when manuscript is ready, use “File / Download as...” in the google docs menu to export the table to be attached as an appendix.